PERSON SPECIFICATION
International Cultural Experience Tutor
Vacancy Ref: N2335

Criterion	Essential / Desirable	How the criteria is tested
Qualifications and training		
Has completed a masters degree or equivalent in an area related to the course (Business, Linguistics, History, Literature, etc.)	Essential	CV
Has experience of teaching in a higher-education context	Desirable	CV
Specific skills, experience and knowledge		
Can communicate complex concepts using appropriate language	Essential	Interview
Has in-depth knowledge of at least one of the subject areas covered by the programme	Essential	Interview
Has experience of planning and delivering engaging learning activities for students or other young people	Desirable	Supporting statement
Is flexible and able to adapt quickly to new working processes in a fast-moving environment, including using software/digital platforms	Essential	Supporting statement
Can keep paper-based and digital records and course materials organised and up-to-date	Desirable	Supporting statement
Is able to work to tight deadlines in a fast-paced environment	Desirable	Supporting statement
Can give constructive and appropriate oral and written feedback to students in a timely fashion	Desirable	Interview
Attributes		
Is a collaborative team worker	Desirable	Interview
Able to motivate and support students in delivering successful projects	Desirable	Interview
Ability to meet job circumstances		
Is willing to participate in extra-curricular social events (including evening events)	Desirable	Interview

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* Application Form – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be "scored" as part of the shortlisting process.

* Supporting Statements - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be "scored" as part of the shortlisting process.

* Interview – assessed during the interview process by either competency based interview questions, tests, presentation etc.

* topic